

BROADWAY PARISH COUNCIL

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Minutes of the Ordinary Meeting of Broadway Parish Council held in Broadway Village Hall on Tuesday 11th June 2024 at 7.30p.m.

943. Attendance and Apologies:

Present: Cllrs Neate, Toms, Preece, Frayne, Jones and Wilkins; Mrs Larsson (Clerk)
Somerset Council Cllr Osborne
Apologies: Cllr Champion

944. Declarations of Interest / Dispensations: None.

945. Minutes of the meeting held on 7th May 2024

Minutes were approved unanimously by Councillors as a true record of the previous meeting.

946. Planning Application

- Application: 24/01193/HOU: 4 South View Broadway Ilminster TA19 9RH - Proposed Workshop Room
Councillors RESOLVED to submit a response of “no objections” to the application.
- Application: 24/01191/HOU: Channings Croft Hare Lane Broadway Ilminster TA19 9LN - To erect a Timber clad workshop / storage area in the front aspect of the property
Councillors RESOLVED to submit a response of “no objections” to the application.
- Application: 24/01245/FUL: 24/01245/FUL: Roche Farm Barrington Hill Broadway Ilminster TA19 9LW - Erection of roof over existing silage pits (Retrospective application)
Councillors RESOLVED to submit a SUPPORT response, on the basis that a permanent roof structure instead of temporary plastic sheeting to cover the silage pits has environmental benefits.

The Council’s full responses to all planning applications are available to view against the respective applications on the Somerset Council planning portal [Link to Somerset Council planning portal](#)

947. Accounts and Financial Information

- Internal Auditor Report: Councillors received the report in advance of the meeting and the contents were noted during the meeting.
- Year end accounts to 31/03/24: RESOLVED to approve the year end accounts to 31/3/2024.
- Annual Governance Statement: Councillors reviewed each item of the governance statement and, considering the internal audit findings for the financial year 2023/24, RESOLVED to approve the Annual Governance Statement. It was acknowledged by the council that they were unable to answer “yes” to items 4 and 5 of the statement, but noted that item 4 was addressed at the last council meeting with a new financial risk register having been adopted, and arrangements for item 5, publishing of the period for exercise of public rights would be complied with for the latest financial year, with a period of 30 working days from 17th June agreed in this respect.
- Annual Accounting Statements: RESOLVED to approve the Annual Accounting Statements.
- Financial statement to 31/5/24: RESOLVED to approve the financial statement. It was noted that the latest reconciliation has been completed to 3/5/24 in line with the latest available bank statements.
- Payments requiring authorisation:

The Council RESOLVED to authorise the following payments:

Clerk salary & PAYE to 31/5/24 (restricted information under GDPR)	
Internal Audit	£ 200.00
Grass cutting (May)	£ 888.00
Annual Insurance	£ 582.19
Memorial Plaque	£ 66.55

948. Insurance Renewal

The council noted renewal of the annual insurance policy with Clear Council Insurance.

949. Somerset Council Chairs Award

Councillors discussed and it was agreed to nominate Mr Peter Gregory for his many years contribution to the parish council and community. Cllr Neate will organise submitting the nomination form.

950. Memorial Tree Guard & Plaque

Councillors approved the wording for the plaque, the cost of which will be £66.55. The guard is still to be arranged.

951. Updates and Associated Actions

- a. Local Community Network: The next full LCN meeting will be on Thursday 20th June which is the AGM. Location to be confirmed. Active Travel and Highways working groups will continue to be held in addition to the main meetings.
- b. Roads: It was noted that gulleys along Goose Lane and by the War Memorial have been cleared and the operatives were expected to return to attend to Broadway Road.
Potholes have been marked for repair by Somerset Council in Suggs Lane.
A tree at Brookside has been reported to Highways by residents as the roots have grown into the bridge and it is overhanging the highway. It is understood it has been added to the list of works by Somerset Council but no date of when this will be addressed is known currently.
- c. Flooding: Nothing to report.
- d. Village Maintenance: The quotation for refurbishment of the phone box was received. It was noted that only one quotation had been received, but due to the specialist nature of the works obtaining additional quotes was not feasible. RESOLVED to proceed with the refurbishment at the quoted cost of £395 for the labour. The required paint will be purchased by the council.
Councillors discussed the need to carry out maintenance at Vardens Pond, noting that it was now very overgrown. Cllr Frayne offered to assess the work needed and report back to the council.
- e. Playpark Inspections: Nothing significant to report. Quotations for the fencing and pathway are being obtained and hope to be presented at the July meeting.
- f. Community Group Updates: The Ilton and Broadway Scout Group carried out some volunteering recently, cutting back overgrown areas in the village. They will be looking for additional tasks to undertake in future and a clean-up at the play park was suggested.

952. Correspondence/Matters for Report

No items to note.

953. Items for the next meeting:

- a. Initiatives for encouraging and supporting wildlife across the parish.

954. Date of next ordinary meeting: Tuesday 2nd July 2024, 7.30pm. To be held at Broadway Village Hall.

Future meeting dates: Ordinary Parish Council Meetings will continue to be held on the first Tuesday of each month, 7.30pm at Broadway Village Hall unless otherwise published. The Parish Council does not normally hold a meeting in August.

The Chair closed the meeting at 9.05pm.

Signed

Date